



DATE: April 16, 2021
TO: Mayor and Council
FROM: Ryan Mahoney, Town Manager
RE: Weekly Update
CC: Department Heads

Police

Lieutenant Aaron Munch attended a virtual forty-hour National Association of School Resource Officers (SRO) certification training. Lieutenant Munch has begun direct supervision our SRO program.

Chief Greg Knott and Finance Director Christy Chicoine attended a COVID-19 vaccine and employment law presentation. The presentation provided information regarding COVID vaccination requirements that can be imposed by employers. Christy will be discussing the information and creating guidelines.

Chief Knott met with staff of Cushing Terrell to discuss future police department staffing and facility needs.

Employees of the Eagle County Department of Human Services came to our office to reconnect with our staff after a year of not being able to meet in person. We also held a department staff meeting. It was wonderful to get everyone together for an in-person meeting and training.

Public Works

Public Works took advantage of a break in the weather to re-set the concrete barricades, "Pigs", in front of the restaurants in town. The owners were glad to see the barricades return so their seating can be expanded outside. The barricades were placed by a contractor and Public Works. Each barricade weighs approximately four thousand pounds and we are limited on what our equipment can handle. When the contractor sets the barricades on the ground, Public Works handles the small lifts and adjustments.

Public Works had the pre-bid meeting on the Swinging Bridge Lane Waterline Project. There was a good turn out with the contractors to possibly bid on the project. The contractors have three weeks to work up a bid and present it to the Town. The Town decides which contractor presented the best overall bid and awards it to the contractor's company. We are asking the contractor to complete the project while school is out for the summer. The school was kind enough to let us use their parking lot for staging.

The crew was busy this week getting the irrigation going, sweeping, fixing bridges and fences. We continue to get the trees around town trimmed, and to inspect, flush and test the Stotts Mill water mains as they are installed. The shoulders of streets and roads continue to be cleaned just in time for the spring rains that cause rock and mud runoff.

Planning

Arbaney Pool- The Planning Staff has been coordinating construction items and details with Rudd, SGM, and Connect One Design and POST on the pool renovation project.

Basalt River Park Development – Staff continued to work with the Developer and consultants on addressing technical issues. A sign has been installed next to the development providing information on the project as requested by the Council.

Basalt River Park Improvements – Staff worked with the park, engineering and architecture consultants on details related to the park improvements, bus stop and restrooms. The Council reviewed the park plans and directed Staff to work on putting the park out to bid. Additionally, Council approved a resolution to give Staff direction to enter into the agreement with Basalt River Park, LLC for the construction of the Two Rivers Road improvements associated with the Basalt River Park. The Planning Staff also attended the Basalt Sanitation District Board to get approval for the Sanitation District’s access in the park design to maintain the sanitary sewer lines located in the park.

Green Team – The Team was updated on the Facilities Needs Assessment and appointed a representative and alternate to the Capital Needs Committee. There was discussion around working with SWEEP on potential Code amendments for electrification, and the pursuit of an “electric preferred” pathway over “electric required.”

Staff attended the Tri-County Beneficial Electrification group virtual meeting, which is organized by CORE. The meeting included representatives from Pitkin, Eagle and Summit Counties and is intended to provide a forum to share information on projects planned or underway, success and failures, and to discuss the topic of beneficial electrification.

Special Events – The Roaring Fork Conservancy is hosting its River Cleanup event next week from April 19-23. Staff continues to work with the Basalt Regional Library in its efforts to have outdoor activities this year.

POST – The POST Committee met on Wednesday to discuss and receive updates about the Seed Garden, park entry signs, the creation of a POST logo, the skate park, the Arbaney Pool project, and to thank Cindy Bruce for her service to the POST Committee. POST also nominated a member and alternate member to the Capital Needs Committee.

Regional Water Provider Coordination Meeting – Staff attended a meeting convened by the Ruedi Water and Power Authority and Roaring Fork Conservancy to discuss forecasts for summer drought conditions and messaging strategies about drought and water restrictions. The group will meet again in May.

IMPTR – Staff attended the Intermountain Regional Transportation Commission meeting on Friday. They were briefed on the upcoming CDOT projects for the summer, and updated on Revitalizing Main Streets Grant Program.

Development Review/Applications - Staff spent considerable time working on items associated with the construction activities. The temporary parking space and sidewalk closure in front of St. Vincent’s Church

has been solidified for April 21st through May 5th. The purpose of the closures is due to utility trenching for the new addition as well as the demolition of the existing driveway ramp, railroad tie wall, and the reconstruction of the sidewalk. Additionally, Staff has been working on numerous administrative development review applications that take Staff time but that do not require review by the P&Z or Town Council. Staff also spent time on addressing complaints, land use preapplication questions and development inquiries.

Finance

Basalt Forward 2030 – Cushing Terrell is meeting with departments to discuss Space Needs Assessment. The meetings include conversations regarding current space needs, future space needs, benchmarks to be used for future projections, and staff efficiency issues. Current staffing levels, as well as a population estimate for the next 5 and 10 years for the Town has been provided to Cushing Terrell.

Audit 2020 – The Town’s audit fieldwork will be conducted next week by McMahan and Associates, CPAs virtually. Jenny and I have provided the information requested. We believe that we are set up for a successful and clean audit. We are hopeful that we can incorporate the feedback from the Government Finance Officers Association (GFOA) from our 2019 audit to receive the Excellence in Financial Reporting award through GFOA for the 2020 Audit. We will be able to provide Council with draft financial results at the April 27 Council meeting.

COVID and CML – I assisted with presenting and facilitating a webinar discussion regarding COVID Human Resources and liabilities issues that included 81 municipal entities state-wide. COVID issues continue to present challenges to municipal and other entities worldwide, and it’s great to have a team of peers working to assure the culture of organizations remains strong through the implementation of best practices. I am grateful for CML’s expertise and involvement, which was paramount to the success of this webinar.

Recreation

Staff met this week (virtually) with the league managers of Aspen, Carbondale, and Glenwood Springs to coordinate efforts to offer safe and fun youth baseball and softball leagues. These offerings are scheduled to start the first week in June.

Kindergarten thru 2nd grade soccer began this week with Ms. Maurine. She has 17 participants enrolled who are learning the basics of soccer. They are utilizing the “side field” of the Middle School as the Arboney Park parking area is congested with construction traffic.

Staff scheduled two interviews for summer employment. Both cancelled prior to their scheduled meeting time.