



**DATE:** October 9, 2020  
**TO:** Mayor and Council  
**FROM:** Ryan Mahoney, Town Manager  
**RE:** Weekly Update  
**CC:** Department Heads

Staff worked with the Fire District to complete a [guidance document](#) for temporary winter outdoor enclosures (tents). These have been distributed to the restaurants in Basalt and is posted to the Town's website. We have heard from a few restaurants that are interested in using tents and will be working with them to ensure compliance with the provisions in the guidance document. As clarification, the guidance document is aimed at maintaining health and safety and include items required by the building and fire codes. Basalt and Fire District staff will be taking extra time to assist restaurants with this new form of outdoor winter dining.

The community business grant [application](#) has been released and we are starting to get applications in. Several businesses have called to ask questions and we are working through those items with them. The deadline to submit applications is October 19<sup>th</sup> with award recipients being announced on October 26<sup>th</sup>.

The state has released its Halloween [Tips and Tricks guidance](#) to keep trick or treaters safe this year. Eagle County is also putting together [marketing materials](#) to be used in the community as reminders for families that intent to participate.

Both Eagle and Pitkin Counties continue to communicate about the metrics for COVID-19. Both are working toward adopting the State's new [Data Metrics System](#). Eagle County released [guidance](#) for Halloween with ideas to stay safe while still getting to enjoy the annual traditions.

## **Police**

Chief Greg Knott presented commendation letters to six police department staff members for their outstanding work during and for the weeks following the assault incident on Evans Court.

The Basalt Victims and Witness Law Enforcement Board met to review a victim assistance application. The victim's camper trailer was parked in a parking lot on East Valley Court when it was struck by an unknown vehicle. The Board voted unanimously to award the \$800 VALE Fund request to the applicant.

We assisted high school staff with a lock out drill. All school staff members did a great job implementing and following our emergency operations plan during the drill.

Our department is a participating member with the newly created 9th Judicial District Student Truancy Task Force. School Resource Officer, Thomas Wright is our representative for the Task Force and is assisting in program development. SRO Wright also serves on and met with the State of Colorado Juvenile Justice Collaboration. This collaboration is developing new State of Colorado standards and procedures to improve efficiency in intake and to ensure appropriate placement of juvenile offenders.

Lieutenant Aaron Munch is a member of the Rural Communities Opioid Response Program. This consortium of medical professionals, law enforcement officials, community members, rehabilitation specialists, and mental health workers met this week. The group recently received a grant to assist in developing and implementing programs to address opioid addiction prevention and to provide rehabilitation service.

## **Public Works**

Public Works is busy preparing for the winter transition which will be happening soon. We have been stocking up on snow plowing supplies like sanding materials, shovels and making sure the equipment is ready to roll. We have put plows on and have had to do some minor repair to the older plows. The snow routes are being assessed and some reassignments are happening due to personnel changes.

A contractor, Safer Sidewalks, that specializes in concrete work was in town this week. He scheduled the work in coordination with his work in the City of Aspen and City of Rifle. His company can cut and bevel concrete panels that have lifted to the proper American with Disabilities Act (ADA) requirements.

Public Works is already discussing holiday plans and decorations. That time of year will be here before we know it. We do most of the streets, parks and Town Hall lights and greenery. Public Works helps with the seasonal gatherings in the parks in a support role. We help with traffic control devices, make sure the area is safe and that everything is working like it is supposed to.

## **Planning**

**Basalt Early Childhood Coalition** – The Coalition will have its monthly meeting today. Topics of discussion include capacity work toward Parcel 2E, a review of Basalt’s tuition assistance program and the number of families it has helped to date in 2020, and a review of Kid’s First Kids Count presentation.

**Green Team** – Staff attended a virtual meeting held by CORE to discuss changes in 2021. CORE historically has largely been funded by REMP in Pitkin County and the City of Aspen. Funds have been in decline, due to the success of the City of Aspen and Pitkin County amended building regulations and implementation of CORE’s programs. In 2021 CORE will not offer REMP funded grants or rebates outside of Pitkin County. CORE will, however, continue to work with the Town and other municipalities to develop Valley-wide solutions and participate in projects, such as beneficial electrification. CORE also will be working with Eagle County and the Town to develop a comparable program for Eagle County residents and businesses within Town limits and in the unincorporated areas.

**Basalt Leaf Drop** – The yearly leaf drop has been scheduled for 5 weekends starting next Saturday. Details are on the Town’s webpage under “Basalt News”. The first week (October 17 and 18) will be at Arbaney Park.

**2020 Census** – Staff continues to participate in the Aspen to Parachute Complete Count Committee (A2PCCC). The deadline to respond to the Census was changed again this week back to October 31, after the deadline changed during the two previous weeks as well. The A2PCCC’s funds are almost exhausted, but they will spend what is left to promote participation. Staff has put up a banner and used the Willits message board to advertise the Census.

**Arbaney Pool**- The Planning Staff, Connect One Design, BG Building Works and SGM issued addendum No. 2 to address items that came up at the September 21, 2020 pre-bid meeting and provide more details on a few of the aspects of the design.

**Basalt River Park** – Planning Staff and Attorney Conklin have been working with the Developer and his attorney on the plat, easements, and other approval documents that are necessary to close on the River Park Property. A couple of items are scheduled before the upcoming Basalt Sanitation District meeting, and the CDC, Developer and Town Staff hope to close shortly after that meeting. Planning Staff also will have a second meeting with the Developer, Sopris Engineering, and Connect One Design to advance the work needed for Two Rivers Road and improvement of the Basalt River Park.

**POST** – Work is occurring on Ponderosa Park to approve accessibility for all ages. The Town is working with the RFOV, Challenge Aspen and Ascendigo on additional enhancements. The scheduled improvements to Light Hill were completed ahead of time with a successful RFOV workday last Saturday in which Councilor Knight participated. The Town contributed funds to RFOV for this project. Next Friday the RFOV has scheduled a workday to make additional improvements to Parcel 10 off Willits Lane.

**BPAC** – Staff continues looking for a new home for the Motio pieces without success. Staff is continuing discussions with a consultant about the Arts Master Plan. A request for proposals for work in 2021 will occur to find the best value in consultant teams and to comply with procurement policy.

**Development Review/Applications** – The Council is scheduled to review a code amendment requested by Habitat for Humanity at its October 13 meeting. At the September 15 P&Z meeting, the P&Z reviewed and recommended approval of the amendment to the R-4 MD Zone District to increase the house size for two-level, two-bedroom units in fully deed-restricted projects. Lot J in the Basalt Commercial Park is also in for review involving a PUD amendment, ESA review, and sketch site specific development plan review to construct a building consisting of twelve (12) residential units at the end of Emma Road near Basalt River Lofts. The extension of vested rights for Stott’s Mill is before the Town Council on October 13<sup>th</sup> for 1<sup>st</sup> Reading and the extension of vested rights for Basalt Mini-storage is currently scheduled for 1<sup>st</sup> Reading on October 27<sup>th</sup>.

The Planning Staff has been fielding numerous zoning questions and dealing with construction management items. Additionally, the Planning Staff is working on resolving various zoning and sign complaints.

**Events** – Pumpkin Jazz, an event sponsored by a BPAC grant, will take place Friday (East Basalt) and Saturday (West Basalt). All performances are free and open to the public. Town Staff required a special event activity permit to address social distancing and other life-safety concerns. On October 30, the Basalt Library has applied for a permit to host another drive-in movie night. Staff is processing that request. Staff is also talking about the December holiday events.