



DATE: September 29, 2018
TO: Mayor and Council
FROM: Ryan Mahoney, Town Manager
RE: Weekly Update
CC: Department Heads

Staff has been busy working on a draft budget as well as a draft capital improvement plan, both of which will be delivered to Council at the October 9th meeting. This is a few days in advance of the October 15th statutory requirement to deliver a draft budget to Council. Staff will recommend continuing our investments in roads, sidewalks and parks. This includes investment in our streets maintenance program as well as a few key pedestrian connections that increase safety and improve connectivity. Staff will continue refining the budget and will need all of next week to finalize the initial draft. This means that the Council packet will not include the draft budget but we will do our best to get it delivered prior to the meeting. As a reminder, this is your first opportunity to review the budget and staff anticipates that over the next two months we will be able to discuss its contents in greater detail.

A citizen had requested that CPW offer a tour of the Gun Range and Perry Will was happy to oblige. He has proposed a 9:30 a.m. tour next Wednesday, October 3rd. This will give people who have never been to the range an opportunity to see the recent improvements and to understand how the different areas are managed.

I have also been in contact with CPW regarding the steering committee and they have indicated that they are reaching out to the folks that had shown interest in participating. Perry was out this week so I believe that this will come together next week.

I received a question regarding the progress on the self-storage project on the Southside. The following is an explanation I received from Planning:

The Applicant is actively working on the foundation for the first building and the delivery of the initial pre-fabricated building is anticipated in October. The contractors are in the process of backfilling around the initial foundation and working on the looped road that goes around the mini-storage buildings. The water and sewer utilities have been installed. Additionally, the contractors are working on forming the berm that is required by the development approvals on the east side of the storage buildings (please see attached photo of berm being formed). It should also be noted that the pedestrian path on the north side of Fiou Lane that was required of the Developer has been graded out to create the seamless pedestrian connection between the Rio Grande Trail and the Basalt Park and Ride. The pedestrian path will be paved when they pave the portion of the looped road associated with the initial storage building.

Project representatives have indicated that they are working on reducing the dirt pile on the site and have trucked off approximately 50 truckloads of dirt over the past couple of weeks. They have also indicated that they are working with the Basalt Vista Project and some of the rocks are intended to go up to the Basalt Vista project to be used in soil retainage and some of the rocks are going to be used in the on-site berm (to be landscaped upon completion). With regards to phasing, the water and sewer infrastructure, a looped road made of aggregate road base, and the screening berm was required to be installed with the first storage building

and the buildings themselves are permitted to come on line incrementally over a multi-year period.

Planning

Development Review items

- Work continues on building permit and certificate of occupancy items for the Roaring Fork Club Affordable Housing, the River Center and Willits Block 3.
- There are still issues to work through with the Willits Development Team on the amended development and vested rights agreement. That agreement outlines how the Developer will satisfy their remaining obligations.
- The Planning Staff and Attorney have also been working with Basalt Vista on their platting.
- On Tuesday the P&Z will have a site visit and review a Special Review request to allow 46 ground-mounted solar panels at a private residence on Ridge Road. It also involves review on a development with steep slopes and within the Hillside Overlay District. It will likely be before Council in late October.

SBR Implementation

- The Town sponsored a free educational forum on the topic of Net Zero Energy building techniques. Attendees of the class received two credit hours toward the continuing education requirement as necessitated by the newly amended SBR.

Green Team

- Sara Nadolny and Sarah Gruen of CORE are working together on drafting an annual report for 2017 Green Team actions. A 2018 report will follow early in 2019.
- The annual leaf drop is currently being organized. There are generally five separate weekends from October to November where residents can bring their leaves and branches for composting and disposal. Sara is finalizing the dates and locations and will work with Evergreen Zero Waste to advertise this event soon.

Tree Removal Permits

- The Planning Staff has spent considerable time working with the Public Works Department and Town Manager on several tree removal permits that have garnered attention of neighbors. More specifically, a tree removal permit for the Twin Rivers Condominiums that was issued in July was upheld by staff among objections by neighboring property owners in the 104 Midland Building. Town Staff suggested that the property owners in the 104 Midland Building discuss their concerns with the Twin Rivers Condo Association to see if they are willing to vacate their tree removal permit.

Enforcement Actions

- The Planning Staff is working on several zoning enforcement actions that surfaced as a result of citizen complaints.

Special Events

- Planning Staff has been working with the Basalt Fire District Staff, Basalt Police Department and Public Works to permit and manage upcoming special events to ensure safety. Specifically, the Police Department has asked for increased safety measures. Here are upcoming activities:
- The Neighbors Helping Neighbors event in Southside will be September 29, and the Town is providing large Type 3 road barriers for the street closure.
- Basalt Longhorn Homecoming Parade on Friday October 5th at 1:15 pm.

- Aspen Valley Ski Club Swap to be held on Saturday October 6th from 11 am to 3 pm on Market Street and Grange Street.

Police

- All officers attended mandatory annual legal update training this week. The 9th Judicial District Attorney's provided the training that focused on case law, legislative actions and new Colorado laws.
- A three hour "After Action Review" for the Lake Christine Fire response was conducted. Law enforcement, fire and utility company personnel participated in the review. A final report of the review will be released after all information is compiled.
- The police department is hosting our 4th annual Community Police Academy. Carbondale Police Department and the Pitkin County Sheriff's Office are assisting this year. Registration is currently open for the Academy. Classes will be held each Saturday starting on October 6th and ending on December 8th. If you have an interest in attending the Academy contact the Police Department for registration information. Please spread the word so we can fill the 30 participant spots.
- Our regional training group obtained a grant to purchase a scenario based training simulator. The simulator allows officers the opportunity to practice de-escalation skills and use of force decision making in a controlled environment. The simulator will be used by the four up-valley law enforcement agencies.

Public Works

- Swim season is officially over. The Public Works crew put the winter cover on the pool this week. It takes all of the Public Works crew to put the cover on due to the size and weight of the cover.
- Public Works is also prepping for cold temperatures by blowing out the Towns irrigation systems. This is no small task if you think about the amount of property that the Town irrigates. The Town has miles of irrigation lines and irrigation clocks that have to be prepared for winter.
- A final inspection on the Basalt Ave. Underpass is happening this week. The Town, RFTA, Pitkin County and the contractor, United Companies will have representatives on sight to inspect the underpass and the surrounding landscaping for any additional repairs that need to be made. The warranty period on most construction projects is one year. This means that any part of the underpass or landscaping that requires repairs is the responsibility of the contractor. If upon inspection no defects are found then the care and maintenance becomes the responsibility of the Town.
- East Valley Traffic Calming Project is winding down. The stripping contractor is working on getting the graphics for the street installed and Public Works is painting the curbs.