



**BASALT TOWN COUNCIL
NOTICE AND AGENDA
101 Midland Avenue, Basalt, Colorado 81621**

**Town Manager's Office
Tuesday, October 29, 2019 at 5:00 PM**

Basalt is an inclusive, sustainable, mountain community that boasts both historic charm and progressive vision. It is an engaging place to live, work and play while offering an abundance of creative, professional, educational and recreational outlets.

WORKSESSION

5:00 PM Council Worksession – 2020 Work Plan

7:00 PM Adjourn

2020 Strategic Work Plan

Community

Action Item(s) Addressed

- Continue to improve our governance model.
- Seek ways to foster inclusiveness throughout our diverse community.

Work Objective: Create a safe and vibrant community.

Tasks

- Create a candidate education forum that includes presentations by department heads and Town Attorney to discuss town services provided, finances and roles of Council and staff.
- Continue to support community events that celebrate our diversity and recognize our common interests in music, dance and art.
- Design and implement a process for community grant funds, including tobacco tax.

Work Objective: Maintain a culture of excellence among Basalt Staff.

Tasks

- Update Employee Manual to ensure that our organization conveys expectations in a consistent and precise manner.
- Complete a salary survey to ensure that Basalt is able to recruit and retain employees and maintains competitive wages and benefits.
- Investigate and potentially seek proposals for the employee retirement benefits.

Built Environment

Action Item(s) Addressed

- Continue to explore creative ways to provide affordable housing.
- Pursue a land use strategy that protects our natural environment, provides generous open space and directs appropriate density to the urban core.

Work Objective: Advance and support development that fosters social and economic vitality in Basalt's core(s).

Tasks

- Initiate discussion with stakeholders and interested parties associated with the ownership of Basalt Center Circle in order to advance an integrated plan for the revitalization and development of downtown.
- Re-evaluate Basalt's town-owned affordable housing program and provide recommendations for enhancements including ideas for participation in regional housing solutions.

Action Item(s) Addressed

- Support a town-wide fire mitigation program
- Pursue a land use strategy that protects our natural environment, provides generous open space and directs appropriate density to the urban core

Work Objective: Promote responsible, resilient development that anticipates climate change and other threats, and protects the safety and security of all town residents

Tasks

- Engage with the Northwest Colorado Council of governments, the Roaring Fork Conservancy and other relevant state, regional, county and local entities to advance resiliency measures, including protection of water quality and water quantity for the future benefit of the Town of Basalt.

- Work with CPW and other state agencies to complete soil, groundwater and surface water testing to identify lead and/or other pollutants in the area associated with the gun range.
- Pursue building code changes that require fire ready solutions on new residential construction.

Action Item(s) Addressed

- Maintain our existing infrastructure and facilities with consideration of factors such as asset depreciation, level of service and increased costs associated with deferred maintenance.

Work Objective: Prioritize maintenance and improvements on existing Town assets.

Tasks

- Complete annual maintenance projects in our parks, streets, trails, bridges, buildings and sidewalks.
- Update Town’s five-year Capital Improvement Plan.

Local Economy

Action Item(s) Addressed

- Review the Town’s policies and identify possible efficiencies or incentives for local businesses

Work Objective: Review all fiscal, quasi fiscal and financial policies in order to promote economic efficiency and assist new and existing businesses to flourish.

Tasks

- Review the rationale and reasonableness of all taxes, licenses, fees and permits in order to promote efficiency and provide impetus for businesses to locate, grow and create jobs in the Town of Basalt.
- Enforce accountability, transparency and good governance in budget formulation and execution, by, among others, scheduling sufficient time for Council discussion and debate.
- Continue to enhance and strengthen financial systems and controls, positioning the Town of Basalt for recognition by GASB.
- Work with the Financial Advisory Board to create financial policies for adoption by the Town Council, including investment policy and General Fund reserve policy.
- Investigate and implement creation of a new town fund for restricted revenues.

Action Item(s) Addressed

- Participate in regional and state partnership opportunities that can enhance our local economy.

Work Objective: Advance energy and communications solutions that better connect Basalt to markets and distinguish the town as an innovator that attracts knowledge and ideas-based private for-profit and not-for-profit enterprises.

Tasks

- Engage CORE, Holy Cross, and relevant not-for-profit entities like RMI, AGCI and others in shaping energy and transport-related solutions for the town.
- Ensure that the Town Master Plan reflects the adoption of energy, transport and communications solutions that distinguish Basalt as a leader.
- Support local businesses by encouraging communications and broadband solutions that provide stable and higher-capacity telecommunications access that local enterprises need to grow and flourish.

Environment

Action Item(s) Addressed

- Provide climate leadership through strategic investment while being a model for other small towns.
- Coordinate with other regional entities to reduce greenhouse gas emissions.

Work Objective: identify and implement projects that will reduce energy consumption.

Tasks

- Work with our non-profit and governmental partners to create baseline greenhouse emissions data that can be used to benchmark progress over time.
- Begin implementation of energy reducing measures for the Town's largest energy consuming facilities.
- Continue to work with regional partners in the development of resiliency plans.

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