

Meeting Date: February 15, 2023

Location: Town Hall

Time: 5:00 – 6:00

BASALT FINANCE ADVISORY BOARD MEETING

5:00 PM

- 1. Call to order**
- 2. Approval of the January 18, 2023, minutes.**
- 3. Doug to address the City Market payment question from last meeting.**
- 4. 2023 approved budget approved by DOLA.**
- 5. Review investments with Ehlers-Pershing.**
- 6. Review sales tax report for calendar year 2022.**
- 7. Next meeting February 15, 2023**

6:00 PM

Adjournment

Finance Advisory Board Minutes

1/18/2023

1. Present at the meeting—Ann Nichols, Cheryl Ruppel, Eric Theile. Non-Board –Doug Pattison, Ryan Mahoney

a. The meeting was called to order at 5:00

2. The November meeting minutes were recommended for approval by Ann, Eric seconded the motion. Unanimously approved.

3. The board was updated that the 2023 Town budget was submitted to DOLA for approval. We are awaiting approval from DOLA. Other matters discussed as follows:

- Positive pay for account payable checks and ACH transactions fully implemented.
- Meeting with Vectra Bank on January 20 to review their credit card program. Eric mentioned the product is firm is utilizing. Will determine whether they have a similar program.
- Ryan reviewed the State grants for the solar project and CDOT for Midland. Total of both grants is \$1.1MM. The documentation for these grants is in the process of being finalized.
- Ann inquired about the timing of the City Market payments mentioned in the previous month's memo on sales tax reporting. Doug will follow up with more of explanation of this timing difference.

4. Next we reviewed the approach of laddering \$4.0 MM from the general fund over a 4-years (in six-month increments) in approximate amount of \$575,000 per step. Each step being invested in treasuries.

Our investment advisor recommended we consider agency paper and certificates of deposit (CD) as a partial alternative to treasuries. Under this scenario the Town would not be exposed to default risk as the agency paper and CD's are fully insured by the US government. However, there would be a modest amount of liquidity risk added when compared to treasuries. Yet he suggested that the Town could earn an approximate amount of \$75,000 over the course of the program with this aspect being implemented. It was requested that Doug follow up the Simon who was not present at the meeting. Those present were supportive of this approach pending positive support from Simon.

iLLUSTRATION:

Investable target: \$4.0 MM

Purchase
Amount

| | | |
|--------|----|--------|
| 575000 | 6 | months |
| 575000 | 12 | months |
| 575000 | 18 | months |
| 575000 | 24 | months |
| 575000 | 30 | months |
| 575000 | 36 | months |
| 550000 | 42 | months |

So essentially every 6 months we have a maturity. We either reinvest at the same 4-year period or evaluate a different duration.

5. We next discussed briefly the new financial template illustrating the Town's financials over a multi-year period. This format was for illustration only and is intended to be accretive to the quarterly reports.

6. The meeting adjourned at 5:45pm.

7. Next meeting will be February 15 at 5:00 pm