



**DATE:** April 20, 2018  
**TO:** Mayor and Council  
**FROM:** Ryan Mahoney, Town Manager  
**RE:** Weekly Update  
**CC:** Department Heads

Another week of spring preparations has come to pass. I hope you have taken note of the work being done around town on the flower beds and the cheery colors that are starting to pop. We have continued sweeping the streets and I have noticed a difference, especially when biking around town on my skinny tires.

Staff is continuing to prepare for summer improvement projects and had recently had some favorable bid openings. I think this is going to be a great year for progress on streets maintenance. The biggest challenge is going to be coordinating traffic flow and keeping citizens informed on the timing of the projects. The East Valley Road traffic calming project will be in front of you at the next Council meeting and staff will ask for approval of the contract.

There is a drainage improvement project that will begin on Sopris Circle in the next few days. It will improve the drainage capture and hopefully eliminate any mosquitoes emanating from that area.

Spring must be the time for Council training! As you are aware, we will have an all-council training on May 14<sup>th</sup> from 6-8 pm. In addition, Bill Infante will be joining me for a two day comprehensive training for newly elected officials. This will be held in Dillon, CO on Friday, April 27<sup>th</sup> and Saturday, April 28<sup>th</sup>. I will be heading back to Summit County on May 15<sup>th</sup> for another council training in conjunction with the Colorado Municipal League spring outreach meeting. Ryan Slack will join for this journey and get to meet some of his fellow colleagues as well as get some good council basics from our friends at CML.

Next Thursday, April 26<sup>th</sup>, the Town's department heads and I will be holding a half day retreat at RMI. We are going to be discussing our organizational values which will become a basis for revisiting our work culture. These will be subsequently shared with the rest of our team and will become threaded throughout the organization in all that we do. I am excited for this step and am confident that we will all get a lot out of the exercise.

As you may recall, staff attended the objection resolution meeting for the Upper Fryingpan Vegetation Management project on April 5<sup>th</sup> in Glenwood Springs. We had voiced our objections among a group of objectors and Forest Service staff. While we were not able to get all that we wanted we were able to limit the project timeframe in the units that would bring traffic onto our streets to two years.

Last week, approximately twenty families moved into the Real America apartments. There was a temporary certificate of occupancy issued last Friday for the first twenty and yesterday the certificate of occupancy was issued for all but one of the remaining apartments.

### **Planning**

- Events – Staff is issuing several special event activity permits. See the attached list of upcoming events prepared by the Basalt Chamber, Staff and The Willits Master Association. Upcoming events include:

- Roaring Fork Conservancy River Clean up – currently scheduled for Saturday, April 21st but could be canceled because of weather.
  - Earth Day Parade – Monday April 23rd at 10:00 am regular route ending at Lion’s Park with presentation from school children and Mayor Proclamation.
  - Color Run sponsored by the High School Honor Society – Saturday, May 12. Same route as the last two years. Event is on a Saturday instead of a Sunday. Staff is issuing a special event activity permit with conditions similar to last year with additional clean up requirements.
- Mid-Valley Area Community Plan - Planning Staff participated in April 19th meeting at the Roaring Fork Valley Regional Planning Commission. Planning Commission members were also in attendance along with the Mayor and Town Manager. Eagle County Staff presented their draft of amendments to the plan which is located on the County’s website. The Commission began talking about the future land use map and what smart growth means to them and discussed having their own urban growth boundary. Here is the link to the Eagle County Staff draft if you would like to review it:

[http://www.eaglecounty.us/Planning/Documents/Community\\_Plans/Mid\\_Valley\\_Master\\_Plan\\_Draft1\\_2018/](http://www.eaglecounty.us/Planning/Documents/Community_Plans/Mid_Valley_Master_Plan_Draft1_2018/)

Councilors can also access from the Eagle County website or ask Staff to send it to them. The P&Z plans to discuss the draft at their May 1st meeting. The RFVRPC meets again on May 5th.

- IMPTR - Watkins is attending the Intermountain Regional Planning Commission meeting today. The IMPTR is discussing upcoming state funding, bicycle planning and a transportation toolkit.
- Basalt Childcare Coalition – The Basalt Childcare Coalition met on Thursday, April 19th and discussed Eagle County and Basalt funding programs. They also discussed the three options for a child development center on Town-owned parcel 2E and prepared for a Worksession with the Town Council.
- Food Trucks – Staff is grating administrative approvals for a food truck in the Movieland Parking lot which would serve breakfast. The PUD approvals include specific language regarding temporary uses. If the food truck becomes permanent it will require additional review by the Council. Staff is also working with Butch’s Lobster Shack on his land use application which is being proposed on the Historic Kelly Building Site and would be placed on the grass area by Heirlooms.

## **Police**

- This week several of our Officers assisted with "Safety Week" at the High School. On Tuesday, five Police Department Officers personally worked with 500 students to show the dangers of impaired and distracted driving. Students drove golf carts, donated by the Roaring Fork Club, through obstacle courses while wearing impaired driving goggles and while texting. Students also experienced the Colorado State Patrol distracted driving simulator and participated in hands-on impaired and distracted driving exercises.
- On Wednesday, the Police Department and Basalt High School Student Council hosted a full scale mock DUI / distracted driving accident that was observed by the entire student body and staff. Five high students assisted by participating in the exercise. Pitkin and Eagle County Sheriff Office, Colorado State Patrol, Pitkin County Coroner, Basalt and Rural Fire Protection District,

Mat Dog Towing, Emergency Helicopter Care Flight and several Police Department Officers assisted in the exercise.

- Friday night is the Basalt High School Prom. The Police Department will have Officers at the dance and at the after prom party.

### **Public Works**

- Public Works had a bid opening meeting this week for our annual road maintenance contract and Frontier Paving was the lowest bidder. Frontier is a local company that has served the area for years. The contract will be structured to get the most bang for our buck. We are hoping to combine the entire scope of the project into a continuous effort for the contractor to save on mobilization fees and to get a better deal on material cost.
- We are preparing our equipment and trucks for the warmer seasons. The winter tires are being swapped out and the snow plow blades and sanding equipment are being removed. We clean the winter equipment with a neutralizer to stop the corrosive effects of any material that may have been picked up to keep it from rusting. The sanders are also serviced with lubricants and stored until needed for next winter.
- Public Works, Planning and the Police Department are working together to prepare for the River Clean-up, Earth Day and Arbor Day next week. Traffic control, warning signs and staging of needed equipment is what we usually assist with.