

Building Permit Plan Review Submittals

Item	New	Addition	Remodel	Comments
Soils report	•	•		As determined by structural engineer
Site plan	•	•		
Landscape plan	•	•		Include tree removal/protection
Complete plans (sets)				
Commercial	5	2	2	
Residential	2	2	2	
Engineer's (wet) stamp	•	•	•	
Floor-area calculations	•	•		
Energy calculations	•	•		"ResCheck" or Town of Basalt form
Sustainable Regs checklist	•			residential only
Design Review approval	•	•		
Slope engineering	•	•		As required*
River protection	•	•		As required*
Engineered drainage	•	•		As required*
Exterior lighting	•	•		As required*
Parking plan	•	•		As required*
Loading-zone locations	•	•		Commercial only

* These submittals are determined through the planning review process